

APF Forestry Exhibition, APF 2018 - Outline Risk Assessment

Location: Ragley Estate, Warwickshire

Work Activity/Task: Forestry Exhibition

Exhibition Director: M Box

Risk Assessment Prepared: May 2017 (GA)

| The Hazard | Location of the Hazard | Who could be harmed? | Level of risk | Controls |
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| Moving and operating machinery | Demonstration area Arenas Static area Car/lorry parks Campsite Compound | Visitors Public Exhibitors Staff | High | Footpath, track or road closures and direction control (signs, marshalling and notices) as appropriate. Site maximum speed limit 5mph on tracking and 15mph elsewhere. Drivers/operators to be especially vigilant. No unauthorised vehicles to move on site 9am-6pm on exhibition days. Exhibitors to be assessed for competence and to complete their own Risk Assessments. Exhibition co-ordinators to control vehicle/machinery movement off individual stands during set-up, take-down and when inside show hours. Exhibition staff and their contractors to be trained, competent and to follow relevant best practice. Radio/telephone communication and First Aid personnel available on site. |
| Falling trees, branches and flying debris | Demonstration area Arenas Static area Car/lorry park | Visitors Public Exhibitors Staff | High | Hazardous trees/branches to be identified and made safe during exhibition preparation. Machinery to be operated under individual risk assessments within Demonstration stands and Arenas only. |
| Stacked timber | All areas | Visitors Public Exhibitors Staff | Medium | Stacks to be maintained and signed (FISA Guide 503). |
| Electricity | All areas plus access/egress routes | Visitors Public Exhibitors Staff | High | APF infrastructure installed to industry standard by competent electrician. Overhead/underground transmission/distribution lines to be identified and protected appropriately. Portable equipment to have been maintained, inspected and tested as necessary. |
| Adverse weather Fire | All areas | Visitors Public Exhibitors Staff | Medium | Plan for alternative car park areas. Plan for controlled evacuation of relevant areas. Plan for closure of exhibition. Drinking water available on site. |

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| Uneven walking surfaces | All areas | Visitors Public Exhibitors Staff | Medium | Tracks and other surfaces to be maintained to normal forest/field standard. |
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